

Anti-Corruption Commission

Head Office

1, Segunbagicha, Dhaka-1000

www.acc.org.bd

Memo: ACC/Project/Strengthening/Consultancy/04-2018/401150

Dated: 05/12/2018

Request for Expressions of Interest (EOI)

FOR

‘Individual Consultant’ of ‘Strengthening Capacity of Anti-Corruption Commission’ Project

1	Ministry/Division	Anti-Corruption Commission
2	Agency	Anti-Corruption Commission
3	Client Name	Project Director, ‘Strengthening Capacity of Anti-Corruption Commission’ Project
4	Client Code	1580101
5	Client District	Dhaka
6	EOI for Selection of	Individual Consultants (Time - based)
7	EOI Ref No	ACC/Project/Strengthening/Consultancy/04-2018/01
8	Date	05 December, 2018

KEY INFORMATION

9	Procurement Sub-Method	Selection of Individual Consultants (SIC)
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FUNDING INFORMATION

10	Source of Funds	GoB
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PARTICULAR INFORMATION

11	Project Code	224244500				
12	Project Name	‘Strengthening Capacity of Anti-Corruption Commission’ Project				
13	EOI Closing Date and Time	<table border="1"><tr><td>Date</td><td>Time</td></tr><tr><td>25 December, 2018</td><td>5:00PM</td></tr></table>	Date	Time	25 December, 2018	5:00PM
Date	Time					
25 December, 2018	5:00PM					

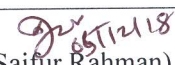
INFORMATION FOR APPLICANT

14	Brief Description of Assignment	<p>A project named ‘Strengthening Capacity of Anti-Corruption Commission (ACC)’ has been taken by ACC to reduce corruption by improvement of the institutional capacity of ACC. It is essential to increase its institutional capacity by providing the necessary training for ACC officials & staffs and office automation using ICT. In this context, the proposed project has been taken.</p> <p>Description of assignment of the ‘Individual Consultant’:</p> <ol style="list-style-type: none">1. Preparation of As-Is process document of the ongoing process flow of ACC.2. Preparation of hardware and software requirement specifications report.3. A complete network diagram for all the offices of ACC for connecting all offices in one network.4. Preparation of a requirement specifications report covering necessary equipments with a detail level design layout for the implementations of Digital Archive, Digital Forensic Lab and IP TV after a physical survey on the existing Forensic Lab in Bangladesh with the presence of ACC’s ICT officer & staff.5. Preparation of all the tender related documents of this project as per Public Procurement Rule.6. Preparation of a detailed User Assessment Test (UAT) plan including test cases for all the software and preparation of a plan for the Master data-entry (first time base-line) into the all developed software from the paper based document files.7. Preparation of software UAT report and hardware verification report as per previously developed specification.8. Finally, a final Completion Report including a support and maintenance plan for at least 2 years after completion of the project.		
15	Qualification and Experience	Name of the position	Number of position & Duration of Service (Month)	Educational Qualification and Experience
		Individual Consultant	Total duration of the service is 12 (Twelve) Man-Month (MM) in 3 years which will be discontinuous service for 1 (One) Individual Consultant.	4 Years graduation or post-graduate degree in Computer Science / Computer Science Engineering or any ICT related subject from a recognized university. Should have 10 Years working experience on ICT related project in any private/public organization in the field of governance, preferably experience on anti-corruption and ICT-based public sector reforms, and expertise on govt. Public Procurement Act. 2006 and Public Procurement Rule, 2008.

16	Other Details (if applicable)	Applicants are requested to provide a complete CV along with copies of all academic certificates, copies of experience certificates, and one copy of passport size photograph). For the details of TOR, please visit the website: www.acc.org.bd . Also, two (2) hard copies of Expressions of Interest shall be submitted by 5:00 PM on or before 25 December, 2018 in sealed envelope delivered to ' Project Director, Strengthening Capacity of Anti-Corruption Commission, Anti-Corruption Commission, Head Office, 1 Segunbagicha, Dhaka-1000 '. The name of Position and Project Name shall be clearly marked on the envelope.
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CLIENT DETAILS

7	Name of Official Inviting EOI	Jalal Saifur Rahman		
18	Designation of Official Inviting EOI	Project Director, 'Strengthening Capacity of Anti-Corruption Commission' Project		
19	Address of Official Inviting EOI	Project Director, 'Strengthening Capacity of Anti-Corruption Commission' Project, Anti-Corruption Commission, Head Office, 1 Segunbagicha, Dhaka-1000		
20	Contact details of Official Inviting EOI	Tel. No. (8802) 9352115	Fax No. 48313884	E-mail: d.admin@acc.org.bd
21	The Authority reserves the right to accept or reject any or all Expression of Interests (EOI) without assigning any reason whatsoever.			


 (Jalal Saifur Rahman)
 Project Director